

Florida Chinese Christian Summer Retreat 2026
Pastor/Leader Recommendation Form for Small Group Counselor (SGC)

Thank you so much for taking the time to fill out this recommendation form! If you are unfamiliar with this applicant, perhaps you can get help from someone else in the congregation. The aim of this recommendation letter is to assess the character and maturity of the applicant. We rely on your reference to help us accurately evaluate this prospective applicant.

Please Mail/e-mail to the following contact:

By Email, please put "FCCSR 2026 Small Group Counselor (SGC's Name)" in the subject line
Email: matt.ong91@gmail.com; CC: Elder John Pang (jn4fulllife@yahoo.com) and Dave Lee (tothedave.lee@gmail.com).

By Mail:

Matthew Ong
4712 Grandview Avenue
New Port Richey, FL 34652

Please Print Your Name: _____

Please Print Applicant's Name: _____

Has the applicant been baptized as a believer? _____

How long have you known the applicant? _____

How well do you know the applicant? Very Well Rather Well Casually Not Well

In what capacity do you know the applicant? _____

Do you know of anyone who has a concern about the applicant's character that can be used to question his or her readiness as a Small Group Counselor? Yes No

If Yes, please explain: _____

Please evaluate your applicant based on these questions:

Displaying a pattern of trustworthiness:
5 (Outstanding) **4** (Very Good) **3** (Average) **2** (Fair) **1** (Weak)

Displaying a growing pattern of maturity in his or her life:
5 (Outstanding) **4** (Very Good) **3** (Average) **2** (Fair) **1** (Weak)

A consistent and regular attendance of church gatherings:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

An adequate knowledge of the Bible:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

An accurate understanding about the Bible (Inspiration, Inerrant, Infallible):
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

An accurate understanding of the Trinity (One living and true God, one in essence, existing eternally in three persons: Father, Son, and Holy Spirit. Coequal, consubstantial, equally deserving of worship and obedience):
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

An accurate understanding of Jesus Christ (He is God, who added humanity to His deity, becoming the God-man, without divesting Himself of any of His divine attributes):
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

An accurate understanding of Sin (We are inherently corrupt and utterly incapable of choosing or doing that which is acceptable to God apart from divine grace and the ministry of the Holy Spirit):
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

An accurate understanding of Salvation (Salvation consists of the remission of sins and the imputation of Christ's righteousness, and is the gracious gift of God, based upon the finished redemptive work of Jesus Christ on the cross, and is received by faith alone, apart from works):
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

Experience in leading/co-leading small groups:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

Faithfulness and diligent when given leadership responsibilities:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

Not argumentative or quarrelsome:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

A man/woman who consider others more important than him/herself:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

Not quick-tempered:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

Sensitive to others' need in a group setting:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

Actively serving in the church/ministry he/her is attending:
5 (Outstanding) 4 (Very Good) 3 (Average) 2 (Fair) 1 (Weak)

Please elaborate on any Average, Fair, or Weak evaluation: _____

Would you entrust your child to the counselor? Yes No

If No, please explain:

Can you conscientiously recommend the applicant for approval as a Small Group Counselor?
Yes No

If Yes, please check one:

Enthusiastically With Confidence With the following reservations (please explain):

You may also include names and contact of additional references which you believe will be helpful in evaluating the applicant:

I certify that the information given in this reference form is accurate to the best of my knowledge.

Signature: _____ Date: _____

Name of Church/Organization: _____

Title/Position: _____

Phone: _____ Email Address: _____